**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, June 14, 2023, 5:00p.m**

**Vinton Public Library**

The meeting was called to order by Board Chair Jimmy Kelly at 5:00pm. Roll Call was

taken.

Board members in attendance: Ann Harrison, Matt Wilden, Matt Walston, Dave Gates,

and Jimmy Kelly (Board Chair). Jennifer Kreutner (Secretary), Erin Monaghan (Vice

Chair), Amy Edison, and Whitney Bowen were absent. Library Director Kelly Henkle

was also in attendance.

Motion to approve agenda by M. Wilden. 2nd by D. Gates. Motion carried unanimously.

Motion to approve consent agenda by D. Gates. 2nd by A. Harrison. Motion carried 5-0

There were no public comments.

Board Continuing Education: Director Kelly Henkle shared a statement from the Iowa

Library Association on HF 718 with the board.

Friends of the Library Report was given by Director Kelly Henkle. K. Henkle said that

the group met last week. They will have a table (shared with the library) during Party in

the Park activities. She said that the group would like library staff to come up with a wish

list of items that they would like the group to fundraise for.

Old Business:

● FY24 Budget Approval: City Council approved the budget proposal. Also

incorporated changes to the staff pay rates. Children’s Librarian: $20.00/hr; Library Clerks: $15.45/hr; Janitor: $12.21/hr. Motion by M. Walston to approve the FY24 budget, with incorporation of changes to staff pay rates. 2nd by D. Gates. Motion carried 5-0.

● Strategic Planning: Director K. Henkle shared with the board “anatomy of a plan document, which outlines the timeline for strategic planning steps. K. Henkle suggested setting it up for review each fiscal year (July).

● Library Director Evaluation: board reviewed the results of the electronic survey given to the board.

● 24 Hour Smoke and Heat: Need to have this done by FY25, but Director K. Henkle recommended getting this done in FY24. Motion by A. Harrison to approve the bid from Hawkeye Communication. 2nd by M. Wilden. Motion carried 5-0.

● Tower of Books Carving: Carving is currently in a barn on K. Henkle’s property. Brian Parr will be coming to look at it and give recommendations for next steps. K. Henkle suggested the possibility of it being put on display in the North stairwell, by the elevator.

● Policy Review of VPL Ethics Policy. Motion by M. Walston to adopt, annually review and sign policy. 2nd by D. Gates. Motion carried 5-0.

New Business:

● Board of Trustees Vacancy: Four board members will have terms that expire in June. Three members will continue on the board for another term. One position will be open.

● Preschool Library Furniture. Motion by A. Harrison to approve the children's library furniture proposal. 2nd by M. Wilden. Motion carried 5-0.

Directors report given by K. Henkle.

Motion to adjourn by D. Gates. 2nd by A. Harrison. Motion carried 5-0. Meeting adjourned at 6:15pm.

Matt Walston

Board Member