**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, February 8, 2023, 5:00 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair J. Kelly at 5:12 p.m.

Roll Call was taken.

Board members in attendance: Dave Gates, Ann Harrison, Jimmy Kelly (Chair), Jennifer Kreutner (Secretary/Treasurer), Erin Monaghan, and Matt Walston and Matt Wilden. Whitney Bowen arrived at 5:28. Amy Edison was absent. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by D. Gates. 2nd by A. Harrison. Motion approved 7-0.

Motion to approve consent agenda by M. Walston. 2nd by M. Wilden. Motion approved 7-0.

There were no public comments.

Old Business:

* Library Director wage and benefits discussion. No action taken.
* Firewall update: VGM Forbin has installed firewall, it is protecting properly, but other issues have been caused on network. Hoping to alleviate issues by replacing a switch.

New Business:

* Motion by M. Walston to approve $1092 bid from Traf-Sys for purchase of door counters. 2nd by D. Gates. Motion carried 8-0.
* Board reviewed ADA Checklist for Bathroom. When this is signed, accreditation paperwork will be complete.
* Motion by A. Harrison to give Director K. Henkle permission to go ahead with plans to work with the Benton County Historical Society to plan and host a Craft Beer Festival. 2nd by W. Bowen. Motion approved 8-0.

Director’s Report

* Accreditation almost complete
* Library is fully staffed
* Averaged 82 patrons visiting per day in January
* Materials checked out—1600; checked in—1598; renewed—277
* Added 495 new books to collection
* Opened 25 new library cards
* Facilities: new furniture has arrived, new light fixture in entry, flagpole installed, water fountain ordered
* Working to get bid for radon mitigation
* Library will be closed March 27 through April 1 for new carpet installation

Motion to adjourn by D. Gates, 2nd by M. Walston. Motion carried 8-0. Meeting adjourned at 6:09 p.m.

Respectfully submitted,

Jennifer Kreutner

Secretary/Treasurer