**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, January 11, 2023, 5:00 p.m.**

**Vinton Public Library**

The meeting was called to order by Board Chair J. Kelly at 5:00 p.m.

Roll Call was taken.

Board members in attendance: Whitney Bowen, Amy Edison, Dave Gates, Ann Harrison, Jimmy Kelly (Chair), Jennifer Kreutner (Secretary/Treasurer), Erin Monaghan, and Matt Walston. Matt Wilden was absent. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by E. Monaghan. 2nd by W. Bowen. Motion approved 8-0.

Motion to approve consent agenda by A. Edison. 2nd by M. Walston. Motion approved 8-0.

There were no public comments.

Old Business:

* Update on Dean Schminke Memorial/Landscaping Project
* Radon test results – slightly higher than first test—reaching out for bids on mitigation
* Motion by E. Monaghan to accept current updated bid by Thielen Bros. Floor Co. for $41,127.05 which includes laminate flooring as well as carpet. 2nd by A. Harrison. Motion carried 8-0.
* Motion to formally approve the FY2023 budget by A. Edison. 2nd by D. Gates. Motion carried 8-0.
* Motion by A. Edison to increase the Library Clerk pay cap to $15/hr as there are funds available to do so. 2nd by A. Harrison. Motion approved 8-0.

New Business:

* Director’s Report
* Great attendance at children’s programs
* Donations of $9620 in December
* Average of 63 patrons/day in December
* Circulation: checked in 1471, checked out 1529, renewed 273
* Added over 300 new books/materials
* Getting bids on smoke detectors
* New furniture for Adult Fiction area arriving Friday, Jan. 13
* Motion by E. Monaghan to approve bid of $3319 by VGM Forbin for new computer firewall and installation. 2nd by A. Edison. Motion carried 8-0.
* Motion by E. Monaghan to approve purchase of a drinking fountain with bottle filler from Grainger for $2,165. 2nd by A. Edison. Motion approved 8-0.
* Discussion of surplus items—will sell or dispose of at discretion of Director K. Henkle
* Discussion of FY24 proposed budget; Director K. Henkle left during discussion of director salary cap and returned for remainder of discussion; J. Kelly left at 6:50.
* Motion by W. Bowen to approve FY24 budget proposal to present to the City Council with proposed increases to staff salary caps. 2nd by A. Edison. Motion carried 7-0.

Motion to adjourn meeting by A. Edison. 2nd by J. Kreutner. Motion passed 7-0. Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Jennifer Kreutner

Secretary/Treasurer