**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, June 18, 2025, 5:00 p.m.**

**Vinton Public Library – Virginia Holsten Board Room**

The meeting was called to order by Board Chair Jimmy Kelly at 4:59 p.m.

Roll Call was taken.

Roll Call was answered by Whitney Bowen, Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, and Matt Walston. Library Director Kelly Henkle was also in attendance. Matt Wilden was absent.

Motion to approve agenda by M. Lash. 2nd by W. Bowen. Motion passed 8-0.

Motion by J. Piper to approve consent agenda. 2nd by M. Walston. Motion carried 8-0.

There were no public comments.

There was no report from Friends of the Library. The next meeting of the Friends will be Thursday, June 19.

Board Continuing Education: Director Henkle talked about a document from the American Library Association concerning Library Privacy Guidelines for Public Access Computers and Networks. She explained that she will work with the library’s IT consultant to use these recommendations as appropriate to improve and maintain security of the library computers.

There was no Old Business.

New Business:

* Officer terms ended and nominations were requested for new terms. Motion by J. Kelly to elect J. Kreutner to another 2-year term as Secretary. 2nd by A. Harrison. Motion carried 8-0. Motion by A. Harrison to elect J. Kelly to a 2-year term as Vice Chair. 2nd by J. Piper. Motion passed 8-0. W. Bowen finished her term as Vice Chair and will serve a 2-year term as Chairman.
* Director Henkle submitted a draft for a new VPL Network Security Policy. The Board reviewed the draft and J. Kelly made a motion to adopt the policy with the following amendments: Changing the words “Deep Freeze” to “restoration software”, adding the word “with” after “aligns,” and changing “it” to “is” in the last sentence. 2nd by W. Bowen. Motion passed 8-0.

Director K. Henkle gave the Director’s Report.

* Physical checkouts for May ’25 are slightly down from ’24, but total circulation was slightly more
* 339 patrons attended programs in May
* VPL was recognized for its Memory Café on the ALA website as a Case Study and also in a blog post on how to set up a Memory Café
* VPL received a grant from the Charles & Helen Yundt Charitable Foundation for Vinton’s Big Read, which will include a wide variety of activities for the community relating to a selected book
* VPL staff will be out in the community at different events, including youth reading events, the Benton County Fair, Farmer’s Market, and the Vinton Unlimited Golf Tournament
* Interior signage and painting have been completed
* Summer Reading Program is in full swing

Motion to adjourn the meeting at 5:54 by D. Gates. 2nd by M. Walston. Motion carried unanimously. Meeting adjourned.

Jennifer Kreutner

Secretary