**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, May 14, 2025, 5:00 p.m.**

**Vinton Public Library – Virginia Holsten Board Room**

The meeting was called to order by Board Chair Jimmy Kelly at 5:02 p.m.

Roll Call was taken.

Roll Call was answered by Whitney Bowen, Dave Gates, Ann Harrison, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, Matt Walston, and Matt Wilden. Library Director Kelly Henkle was also in attendance.

Motion to approve agenda by A. Harrison. 2nd by M. Wilden. Motion passed 9-0.

Motion by W. Bowen to approve consent agenda. 2nd by J. Piper. Motion carried 9-0.

There were no public comments.

There was no report from Friends of the Library. The next meeting of the Friends will be Thursday, May 15 at 6:00 p.m.

Board Continuing Education: Director Henkle shared an update from the State Library about FFY25 Grants to States Funding and State Library Priorities. The State Library did receive notice of a partial award of 50% of the total grant from the Institute of Museum and Library Services. They are waiting on full apportionment for the program. In the meantime, the State Library has identified the top priorities for use of these funds:

* Federally funded State Library staff
* SILO services
* IA Shares state delivery service at a minimum of one-day per week
* Bridges consortium management and platform fee

Old Business:

* FY25 Director Evaluation – Director Henkle shared results of the evaluation, and all items were noted as “Extremely Effective” and comments were all positive.
* FY26 Budget – Notification received that the requested budget was approved by the City Council as presented

New Business:

* Board reviewed quote from TruGreen for aeration and seeding for some bald spots in the lawn. Also reviewed quote for non-selective weed control from same company. Director Henkle shared that there are enough funds in the Building Maintenance and Repair account to cover these expenses. Motion by M. Wilden to accept the bids by TruGreen for aeration & seeding and weed control for the total of $802.50. Motion seconded by D. Gates. Motion carried 9-0.
* Board reviewed results of the Annual Community Survey. Positive comments and suggestions were submitted.
* Director Henkle submitted a request for a shelving unit in the Young Adult fiction section along with some possible options to fulfill that request. After discussion, J. Piper moved to approve the purchase of the Edge Single Post Focal Display from Demco for $1,580.07. 2nd by W. Bowen. Motion passed 9-0.
* Board reviewed the VPL Meeting Room Policy. Motion by M. Walston to mark the policy as reviewed and approved with no amendments. 2nd by M. Lash. Motion carried 9-0.

Director K. Henkle gave the Director’s Report. Following are some of the highlights:

* Iowa State University is canceling the Insect Zoo due to budget cuts, so VPL will substitute a different program this summer.
* Director Henkle spoke to several community groups this past month and shared highlights of the past year.
* The community quilt project continues to make progress.
* There was good participation in Chalk the Town Green activities for mental health awareness.
* There is a new update to the online card catalog.
* Elise Smith has been hired as a new summer Library Assistant.
* Interior signs will be installed soon by Tharp Design.
* There are two anticipated Board openings in July, which will be posted in June.

Motion to adjourn the meeting at 5:55 by M. Wilden. 2nd by M. Walston. Motion carried unanimously. Meeting adjourned.

Jennifer Kreutner

Secretary