**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, July 9, 2025, 5:00 p.m.**

**Vinton Public Library – Virginia Holsten Board Room**

The meeting was called to order by Board Chair Jimmy Kelly at 5:03 p.m.

Roll Call was taken.

Roll Call was answered by Whitney Bowen, Jimmy Kelly (Board Chair), Jen Kreutner (Secretary), Michele Lash, Julie Piper, Matt Wilden, and Shelby Dodson. Library Director Kelly Henkle was also in attendance. Ann Harrison was absent.

Motion to approve agenda by W. Bowen. 2nd by M. Lash. Motion passed 7-0.

Motion by M. Wilden to approve consent agenda. 2nd by J. Piper. Motion carried 7-0.

There were no public comments.

Friends of the Library report was given by Jordan Carter. There will be a Friends float in the Party in the Park parade. The group will also be providing ice cream treats from Peppy’s at the Summer Reading Program party.

Board Continuing Education: Director Henkle gave an update on the training requirements for city officials and board members on Open Meetings and Open Records laws. Newly elected officials and newly appointed board members of governmental bodies will be required to do training per HF706. Previously elected and appointed officials will not be required to do the training but are welcome to go through it if so desired.

There was no Old Business.

New Business:

* New officers were installed: Chairman – Whitney Bowen, Vice Chairman – Jimmy Kelly, Secretary – Jen Kreutner. These positions have two-year terms.
* Board members reviewed and signed the VPL Ethics Policy and Conflict of Interest Policy.
* Director Henkle submitted a newly drafted VPL Procurement policy for the board to review. When receiving federal funds and grants, the library is required to have a procurement policy. After review, the board tabled the approval of the policy to the next meeting in order to make some additions and changes to the draft.

Director K. Henkle gave the Director’s Report.

* June 2025 circulation is comparable to June 2024
* An 8-year review shows a decrease in circulation in 2020 and 2021 when compared to 2019, with recovery beginning in 2022, steadily increasing, and surpassing 2019 circulation numbers in 2024 and 2025.
* 1,082 patrons attended programs in June.
* VPL continues to reach out to the community through a presence at the Benton County Fair, Party in the Park, Farmer’s Market, and the Vinton Unlimited Golf Outing.
* The adult collection is being replenished and there may be a need for more shelving eventually.
* There will be a news article about the derecho 14 years ago highlighting the book tower.
* Presentation of the annual report by Director Henkle to the Board will be at the next meeting on August 13, and she will present it to City Council on August 14.

Newly appointed trustee Shelby Dodson was welcomed to the Board. There is still one vacant position at this time.

Motion to adjourn the meeting at 5:44 by J. Piper. 2nd by M. Wilden. Motion carried unanimously. Meeting adjourned.

Jennifer Kreutner

Secretary