**Minutes of Regular Meeting of the Vinton Public Library Board**

**Wednesday, August 13, 2025, 5:00 p.m.**

**Vinton Public Library – Virginia Holsten Board Room**

The meeting was called to order by Board Chair Whitney Bowen at 5:00 p.m.

Roll Call was taken.

Roll Call was answered by Whitney Bowen (Board Chair), Ann Harrison, Jimmy Kelly, Jen Kreutner (Secretary), Michele Lash, Julie Piper, and Shelby Dodson. Library Director Kelly Henkle was also in attendance. Matt Wilden was absent.

Motion to approve agenda by J. Kreutner. 2nd by M. Lash. Motion passed 7-0.

Motion to approve consent agenda by J. Piper. 2nd by S. Dodson. Motion carried 7-0.

There were no public comments.

Friends of the Library report was given by Jordan Carter. The Friends group handed out Peppy’s ice cream treats to 67 participants at the Summer Reading Program wrap-up party. The next meeting will be Aug. 21st at 6:00 p.m. at the library to discuss Vinton’s Big Read and new fundraising ideas.

Board Continuing Education: Director Henkle shared with the board that Iowa Shares Delivery will now be once per week instead of twice as in the past. Several online resources have been discontinued, including Brainfuse Help Now (homework help and live tutoring resource).

Old Business:

* Board discussed a modified draft of the new VPL Procurement Policy. Motion by A. Harrison to approve the policy with the modifications. 2nd by M. Lash. Motion carried 7-0.

New Business:

* Director Henkle presented the FY25 Annual Report, which she will also present to City Council. Some key points from the report for the current year:
  + Circulation at VPL was 64% Vinton residents, 28% Rural Benton County, and 8% Open Access.
  + VPL has provided the community with $587,930.76 of savings through physical checkouts
  + 673 on-site programs were attended by 5,652 individuals, and 138 off-site programs were attended by 1,490 individuals
  + Average of over 100 people visited the library per day

Director K. Henkle gave the Director’s Report.

* Vinton’s Big Read Kickoff is September 4th at 1:00 p.m.
* July Circulation was just slightly less than last year, but very similar
* 938 individuals attended programs held in July
* VPL had a presence at Party in the Park and Farmer’s Market
* End of Summer Reading Program party was well attended and a success
* Director Henkle is beginning to work on the Annual Survey
* Halloween Escape Room is in planning stages

Motion to adjourn the meeting at 5:56 by J. Piper. 2nd by S. Dodson. Motion carried unanimously. Meeting adjourned.

Jennifer Kreutner

Secretary